



Job Fair

DATE: August 7, 2018

LOCATION: Wise Center for Plastic Surgery
1680 Route 23, Suite 120
Wayne, New Jersey 07470

TIME: 6:00 P.M. to 8:00 P.M.
Registration and application completion to begin promptly at 6:00 P.M. and run to 6:30 P.M. Please be sure to bring a copy of your resume to the event.

Light refreshments will be served.

Please visit our career page to register your name and intent to attend (please indicate the Job #): <https://drwise.com/careers/>

The Wise Center for Plastic Surgery is a privately owned, facial plastic and reconstructive surgery physician practice located in Wayne, NJ. We are conducting our first on-site Job Fair and looking to recruit the following talent:

Call Center Specialist – Job #1A

We are excited to offer this is a newly created position at Wise Center. Due to our growth and expansion, we are in need to two Call Center Specialists. The Call Center Specialist is a critical part of our team and our success, as you will be one of the faces of our Practice. The Specialist must have superior customer service skills and superior telephone etiquette. You will be the person fielding the incoming inquiries of all new and existing clients, scheduling appointments, facilitating and disseminating all inquiries to the Practice. Show us how you think you align with this position.

Front Desk Personnel – Job #2A

Due to our growth and expansion, we are looking to add another Front Desk Personnel. Our Front Desk Personnel are one of the most important positions at Wise Center. In this position, you will be greeting all clients who visit the office. You are literally “the face of the Practice.” You must possess superior and professional presence. You must be gentle, caring, and compassionate while exhibiting the highest of customer service. In this position, you will be handling all of the patients’ face-to-face interactions with the Practice. How do you see yourself fitting into this role?

Surgical Technologist – Job #3A

The Surgical Technologists at Wise Center have a unique employee experience. Not only do you assist Dr. Wise with amazing, state-of-the-art facial and reconstructive procedures, you also assist Dr. Wise and patients with a host of other cosmetic and hair restoration procedures. You must be caring and compassionate, as you will have a one-on-one experience with each client. You must also be highly qualified and certified for this position. Tell us how you see yourself in this exciting and challenging role.